



Last Reviewed and Approved: April 15, 2024

DAILY TEE TIME PROTOCOLS

Tee Time Protocols

The tee time booking system is relatively new to BGC. BGC continues to make adjustments to related procedures and protocols to help ensure that the tee time booking system is fair and equitable for all its members and guests who want to enjoy our club.

Tee Times are in high demand at BGC, and some of our members have had difficulty accessing tee time slots that fit with their schedules. Our average BGC member books an equivalent of 18 Holes 25 times per season. In an effort to improve tee time access for all our valued members, BGC has made some small changes to the tee time booking protocols. We will monitor the success of these protocol changes. If tee time access does not improve as we hope, BGC will have to consider further adjustments to tee time protocols.

All players are expected to follow the intent and spirit of tee time protocols. Pro shop staff have been asked to ensure data is entered into the Tee On System and to monitor and record Tee Time protocol violations.

Some of the information that will be monitored is included in the following list of **common infractions**:

“Panic Booking” – Tee Times are booked multiple times per week “just in case” it may be used. These bookings are repetitively cancelled or changed at a later date, or not all players show up for the tee time.

“Ghost Players” – When a tee time is booked using the names of members or a guest(s) who don’t exist, or have no intention of showing up for the tee time. This is done to “hold the spot” to avoid playing with golfers not of their choosing, or “just in case” they find players willing to fill all the spots.

“Late for the show” – Players repeatedly showing up late for their tee time, and then ask to be “squeezed out”, or book another tee time later in the day.

“They’ll See Me” – Some players seem to feel like it is “no big deal” if they do not Check-In to let the pro shop staff know they have arrived for their tee times, on both the 1st and 10th hole. This makes it incredibly difficult to keep tee times on schedule and to make “on the fly” adjustments as necessary.

“Honorary Employee” – Some players think it is ok to make decisions regarding the 1st and 10th tee on their own. The Pro Shop attendants are responsible for letting groups know when they are “good to go”.

“No Shows” – Players that do not cancel their tee time and do not show up to play.

“Slow Play” – It is critical that groups maintain a pace of 2 hours or less to play 9 holes of golf. Slow play is detrimental to keeping the Tee Time system on time for the entire day.

“Speed Golf” – Some players seem to pay more attention to how fast they played their round rather than their enjoyment of the activity. Groups that play their front 9 holes significantly faster than the allotted 2 hours should not expect to be “squeezed out” prior to their back 9 tee time.

Tee time protocol violations will be handled as follows. First violation – written or verbal warning. Second violation – financial penalty. Third violation – temporary suspension of playing privileges



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Member Tee Times:

- Tee times are available to members for booking up to 1 week in advance of date of play. Example: The tee time slots for Monday's play become available at 12 Noon on the prior Monday. Once opened up for play tee time slots are available for booking up to a tee time on the day of play.
- Tee Times may be booked online, or by contacting the Pro Shop. (Times can't be booked through email or voicemail.)
- Changes to, or cancellation of, Tee Times must be made online or by contacting the Pro Shop a minimum of 4hrs in advance of the Tee Time. Emails and voicemails regarding tee time changes or cancellations are unable to be accepted. Note: On days Pro Shop is closed due to inclement weather, golfers do not need to cancel their tee times.
- 1 Tee Time slot per hour between 7am and 4pm is "locked" for guest/green fees bookings. Members are not able to book these times. The "locked" tee slots are made available for member booking by 12:30 pm the day before play.
- "Member Only" Tee Times revert to open availability by 12:30pm 3 days in advance of play.
- Twilight tee times (after 4pm) are open for member or guest bookings up to a week in advance.
- Tee times are scheduled 11 minutes apart.
- An open Tee Time slot may be booked by 1 person for 2, 3, or 4 players. Member profiles MUST be added for each player at the time of booking. The booker of the tee time is responsible for ensuring that all players show up to play.
- Tee time slots are available from 7:00am to 6:30pm and will be shortened in the shoulder seasons based on business levels, expected frost delays, and daylight availability.
- Single Players are not able to "open" a new tee time in advance of 1 day. Single players are able to join an "opened" tee time with less than 4 players booked in it. Single players are able to "open" an unused tee time 1 day in advance beginning at 12:30pm by contacting the Pro Shop.
- Members are able to book guests into a "members only" tee time slot. Click "Guest" from the player name drop down menu to include a guest in the tee time. If you wish to add the Guest's actual name to the Tee Time, you must contact the Pro Shop, however it is not mandatory. The booker of the tee time is responsible for ensuring that their guest(s) show up to play.
- Members are not able to book in "locked" guest/green fees tee time. To book a tee time that includes guests members must use a tee time that is available to members.
- All players are required to check into the Pro Shop prior to teeing off the 1st and 10th tee. One player in the group may check in for all players in the group once their arrival has been confirmed.
- The maximum time allotted to play 9 holes is 2 hours.
- Pro Shop staff may not be able to accommodate groups that show up late for their tee time. Players are encouraged to be ready to tee off 15 minutes prior to their scheduled tee time.
- Pro Shop staff will not be expected to squeeze in groups making the turn for their back nine earlier or later than schedule.



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Guest Tee Times:

- 1 Tee Time per hour between 7am and 4pm is reserved (locked) for guest/green fees bookings only. Guests booking online are restricted to these tee times only until 3 days in advance of play. Unused "Member Only" Tee Times revert to open availability by 12:30pm 3 days in advance of play at which time a guest may book into them.
- Guests may book a "locked" tee time up to 1 week in advance of play. Guests may book online or through the Pro Shop. Guests can make changes or cancel their tee times up to 12 hours in advance of play. Changes or cancellation of Tee times must be made online or by contacting the Pro Shop, and cannot be accepted via email or voicemail. Changes or cancellations outside this period may result in a financial penalty to the tee time booker.
- Tee times after 4pm daily (Twilight), are available for member or guest bookings up to 1 week in advance.
- Guests may be booked in advance of 1 week under certain circumstances, such as the need to confirm travel or vacation arrangements. These requests are made by contacting BGC by email for approval.
- Guests are not able to use a "locked" guest/green fees only tee time to book a tee time that includes a member(s). In this case, the member should be making the booking using a designated "member only" tee time.
- Guests are limited to booking 1 tee time per day of play online.
- All full names of guest players, an email address or phone number, and valid credit card will be required at time of guests booking online.
- The booker of the tee time is responsible for ensuring that all players show up to play.
- Guests are required to contact the Pro Shop if they wish to book an additional time for the same day. When guest groups require an additional "back to back" Prime Time (7am to 4pm) tee time, the nearest unused "locked" green fee tee time will be "unlocked" and made available for booking by members only. Note: An equal amount of additional tee time(s) will be released based on whether the additional tee times are for 9 holes or 18 holes.
- Guest groups that require more than 2 tee times are considered a Large Group and will be managed and accommodated if availability exists under the guidelines found in the Large Guest Group Booking Procedures document. Large group bookings require approval by the BGC General Manager. Large groups will be directed to email BGC to make large group bookings. contact@bluenosegolfclub.com